



2022 FORM 1098-T NOW AVAILABLE ONLINE

All students were mailed a paper copy of the 2022 Form 1098-T on January 23, 2023 to the address on file with the Howard Payne University Business Office.

Howard Payne University is also offering you the opportunity to retrieve your 2022 Form 1098-T online. We have contracted with a specialized provider for this service.

IRS regulations state that each student who wishes to receive their 1098-T electronically must also provide his/her consent electronically. Therefore, if you wish to take advantage of this you must visit www.tsc1098t.com. The instructions are outlined below:

Go to www.tsc1098t.com

Enter the Site ID: **11422**

User Name: Your nine digit Student ID (Note: your ID will begin with either 2 or 3 leading zeros)

Password: **Last 4 digits of your SSN**

Your username will read either “00XXXXXXX” or “000XXXXXX” for a total of 9 digits.

For security reasons, you will then be prompted to change your password. Enter your old password (last four digits of your SSN) and then enter a new password. **The new password must be 7 characters and contain at least one numeric character, one upper case letter and one special character.**

Please note if you have logged into this site in a prior year your password will be the one you set at that time. If you do not remember this password the “Forgot Password” button will send a link to reset your password to your HPU email address. *If you no longer have access to your HPU email account, please contact the Business Office.*

Once you have entered your new password, you will be presented with the online consent form. Read the Online Consent Form for the requirements and specifications. If you agree, click on “Consent”.

Questions? Contact Emily Attaway at 325-649-8059